

## Guidelines for submitting a nomination to the Springwood Alumni Association for the “Service to Springwood Award”

The Alumni Service Award is given to an individual who has shown continued support, service, and commitment to Springwood School. The award has previously been given to alumni of the school, as well as to parents of students now becoming alumni.

You may email your nomination, along with a statement outlining why the nominee is worthy of consideration, to [ahixon@springwoodschool.com](mailto:ahixon@springwoodschool.com). The deadline for receiving nominations each year is April 1.

The award is presented on an annual basis, and will be given out each year at Springwood’s Honors Day in May.